

## Record of Cabinet portfolio holder decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<b>Decision made by</b>	Councillor Lynn Lloyd			
<b>Key decision?</b>	Yes			
<b>Date of decision</b> (same as date signed)	20 July 2018			
<b>Name and job title of officer requesting the decision</b>	Carole Cumming, Grants Team Leader, Community Enablement - Grants			
<b>Officer contact details</b>	Tel: 01235 422405 Email: <a href="mailto:carole.cumming@southandvale.gov.uk">carole.cumming@southandvale.gov.uk</a>			
<b>Decision</b>	<p>1) To award a total of £704,107 in capital grants to the 17 organisations listed below as per the recommendations put forward by the CG panel at their meeting on 29 June 2018. The recommendations include any non-standard conditions.</p> <p>2) To transfer £643,221 from the £789,000 provisional capital grant budget for 2018/19 to the approved 2018/19 capital grant budget (cost centre A308). This £643,221 plus the £60,886 already held in the actual capital grant budget for 2018/19 will provide the £704,107 required to pay these 17 grant awards.</p> <p>3) Not to award a grant to the Earth Trust.</p>			
Award recommendations and non-standard grant conditions				
<b>Organisation</b>	<b>Project</b>	<b>% of total cost awarded</b>	<b>Max grant capped to £</b>	<b>Non-standard conditions</b>
Beckley & Area Community Benefit Society Ltd	Toilets and access improvements	49.94%	£101,000	<p>The grant is conditional on the council's legal team confirming the funding is not aid or does not exceed the de minimis levels.</p> <p>No work can start until the council's grant agreement is complete.</p> <p>The council will have access to up to 30 hours free community use each year for</p>

				minimum of 5 years.
Sonning Common Parish Council	Play area resurfacing	50.00%	£18,629	<p>Before work starts on the legal agreement the parish council must provide evidence that the property has transferred to them from the Official Charity Custodian, who held it in trust for a charity that has since wound up.</p> <p>No work can start until the council's grant agreement is complete.</p> <p>They must provide a satisfactory play inspection with their final grant claim.</p>
Wallingford Sports Trust	Tennis pavilion, football floodlights and overflow car park	50.00%	£46,053	<p>No work can start until the council's grant agreement is complete and we receive evidence they have all the necessary funding for the whole project.</p> <p>The council will have access to up to 30 hours free use of the facilities each year for a minimum of 5 years.</p>
Rotherfield Peppard Parish Council	Sports pavilion extension and modernisation	50.00%	£169,124	<p>No work can start until the council's grant agreement is complete and we receive evidence they have all the necessary funding for the whole project.</p> <p>They must (where physically possible), implement any suggestions put forward by our equality and sustainability officers.</p> <p>The council will have access to up to 30 hours free use each year for a minimum of 5 years.</p>
Brightwell cum Sotwell Parish Council	Play area refurbishment	50.00%	£23,979	<p>They must review the quotes with our equalities officer to ensure their chosen supplier offers both value for money and the facilities are fit for purpose.</p> <p>They must (where physically possible), implement any suggestions put forward by our equalities officer.</p> <p>No work can start until the council's grant agreement is complete and we receive evidence they have all the necessary funding for the whole project.</p> <p>The applicant must provide a satisfactory play inspection with their final grant claim.</p>

Crowmarsh Parish Council	Play area improvements and expansion	50.00%	£99,790	<p>No work can start until the council's grant agreement is complete and they have secured all the funding needed for the whole project.</p> <p>They must (where physically possible), implement any suggestions put forward by our equalities officer.</p> <p>The applicant must provide a satisfactory play inspection with their final grant claim.</p>
Towersey Playing Fields Committee	Play area refurbishment	50.00%	£17,392	<p>They must review their quotes to ensure best value for money and the facilities are fit for purpose.</p> <p>That if necessary for legal reasons, they enter into a joint grant agreement with the parish council who are the registered owners.</p> <p>No work can start until the council's grant agreement is complete and they have secured all the funding needed for the whole project.</p> <p>They must (where physically possible), implement any suggestions put forward by our equalities officer</p> <p>The applicant must provide a satisfactory play inspection with their final grant claim.</p>
The Eyot Centre (Henley)	Waterfront improvements	50.00%	£52,984	<p>That if necessary for legal reasons, they enter into a joint grant agreement with their custodian trustee/landlord, Thamesfield Youth Association.</p> <p>The grant agreement will only be completed when we receive written permission from the Environment Agency for the works.</p> <p>No work can start until the council's grant agreement is complete and they have secured all the funding needed for the whole project.</p> <p>The council will have access to up to 30 hours free use each year for a minimum of 5 years.</p>
The PCC of the Church of St Mary the Virgin Ipsden	Disabled WC & access improvements	21.48%	£12,000	<p>The applicant must provide a copy of the Diocese Faculty before any grant is paid.</p> <p>No work can start until the council's grant agreement is complete and they have secured all the funding needed for the whole project.</p> <p>They must (where physically possible), implement any suggestions put forward by our equality and sustainability officers.</p>
Great Milton PCC	Conversion of store room and electrics,	34.68%	£52,500	<p>That if necessary for legal reasons, they enter into a joint agreement with the Diocese-owned company who are the registered owners.</p>

	insulation and other improvements			<p>They must (where physically possible), implement any suggestions put forward by our equality and sustainability officers.</p> <p>No work can start until the council's grant agreement is complete and they have secured all the funding needed for the whole project.</p> <p>The council will have access to up to 30 hours free use each year for a minimum of 5 years.</p>
Henley Town Council	Outdoor gym equipment	37.50%	£7,499	<p>The applicant must provide a satisfactory safety inspection with their final grant claim to confirm the equipment is safe to use.</p>
Chalgrove Parish Council	Refurbishment of hall kitchen & toilet	37.50%	£41,718	<p>They must review their quotes to ensure best value for money and the facilities are fit for purpose.</p> <p>They must (where physically possible), implement any suggestions put forward by our equality and sustainability officers.</p> <p>No work can start until the council's grant agreement is complete and they have secured all the funding needed for the whole project.</p> <p>The council will have access to up to 30 hours free use each year for a minimum of 5 years.</p>
Oxfordshire South & Vale Citizens Advice	Replacement ICT equipment, furniture phone system, panic alarm and fire door closers	37.49%	£3,158	<p>The grant is awarded towards the phone system, personal alarms and fire door closers only, totalling £8,422. The grant shall not fund the ICT and furniture costs.</p>
Henley Town Council	Replacement town hall audio system	25.00%	£15,491	<p>No work can start until the council's grant agreement is complete.</p> <p>They must (where physically possible), implement any suggestions put forward by our equality and sustainability officers.</p> <p>The council will have access to up to 30 hours free use each year for a minimum of 5 years.</p>
Chinnor Parish Council	Tennis facility improvements	34.81%	£32,478	<p>That if necessary for legal reasons, they enter into a joint grant agreement with Chinnor Pavilion CIO and/or Chinnor Tennis Club.</p> <p>No work can start until the council's grant agreement is complete and they have secured all the funding needed for the whole project.</p> <p>The council will have access to up to 30 hours free use each year for a minimum of 5 years.</p>

				years. They must (where physically possible), implement any suggestions put forward by our equality and sustainability officers.
Clifton Hampden & Burcot Sea Scout Group	Boating and camping equipment	37.49%	£2,336	No work can start until the council's grant agreement is complete and they have secured all the funding needed for the whole project.
The Chiltern Centre for Disabled Children (Henley)	Garden improvements	37.50%	£7,976	They must review the quotes to ensure best value for money and the facilities are fit for purpose. No work can start until the council's grant agreement is complete and they have secured all the funding needed for the whole project.
<b>Reasons for decision</b>	<ol style="list-style-type: none"> <li>1) The grants panel used the officer's evaluations, information from speakers and the scoring criteria in the agreed policy to review the applications and make their award recommendations (including non-standard conditions) to the cabinet member.</li> <li>2) The cabinet member has considered the panel's recommendations and agrees with their recommendations for all 18 applications.</li> <li>3) We need to move £643,221 from the 2018/19 provisional capital grant budget to the 2018/19 approved capital budget (cost centre A308) to fund the 17 capital grant awards recommended. This £643,221 plus the existing £60,886 in this budget will then be sufficient to fund all 17 awards. The £60,886 already in the 2018/19 budget (cost centre A308) is underspends transferred from capital grant cost centres for previous financial years.</li> <li>4) The panel did not recommend a grant for the Earth Trust on the basis that it met three of the four reasons for not funding a project, regardless of its score. The panel were concerned about the financial viability of the project and felt it was an economic/tourism project rather than a community one, therefore was not appropriate for this grant scheme. They also felt that the organisation had reserves/assets available that could potentially fund the project without external help.</li> </ol>			
<b>Alternative options rejected</b>	None			
<b>Legal implications</b>	The council is using its general powers under Chapter 1 of the Localism Act 2011 to offer this funding. In the council's constitution, the cabinet member for community services has delegated authority to award capital			

	grants in consultation with the capital grants panel.			
<b>Financial implications</b>	<p>There is currently £789,000 available in the provisional capital grants budget for 2018/19 and £60,886 already held (but not allocated) in the actual capital grants budget for 2018/19 (cost centre A308). We can transfer £643,221 from the provisional budget to the actual capital grant budget for 2018/19 to give a total actual budget of £704,107, sufficient to fund these 17 awards.</p> <p>The remaining £145,779 in the provisional budget will be made available for new applications later in the financial year.</p>			
<b>Other implications</b>	None			
<b>Background papers</b>	<p>Grant panel meeting minutes – 29 June 2018</p> <p>Current capital grants policy (approved September 2015)</p>			
<b>Declarations /conflict of interest? Declaration of other councillor/of ficer consulted by the Cabinet member?</b>	None			
<b>List consultees</b>		<b>Name</b>	<b>Outcome</b>	<b>Date</b>
	Ward councillors	<b>Via call in process</b>		
	Legal	Pat Connell	the Legal team have carried out a review of the paperwork supporting the applications as provided by the Grants team and a summary of the legal advice and risk mitigation is attached as a confidential appendix	17 July 2018
	Finance	Brian Maw/ Emma Creed	Provision and actual budget figures were confirmed. No other comments.	11 July 2018
	Sustainability	N/A	The Sustainability Officer commented on all applications before they were awarded and conditions have been included to reflect their feedback	N/A
Diversity and equality	N/A	The Equality Officer commented on all applications before they	N/A	

			were awarded and conditions have been included to reflect their feedback	
	Communications			
	Strategic Management Board	SMT	No issues pending approval from Legal and Finance	11 July 2018
<b>Confidential decision?</b> If so, under which exempt category?	No			
<b>Call-in waived by Scrutiny Committee chairman?</b>	No			
<b>Has this been discussed by Cabinet members?</b>	No			
<b>Cabinet portfolio holder's signature</b> To confirm the decision as set out in this notice.	Signature: Lynn Lloyd Date 20/07/2018			

**ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.**

For Democratic Services office use only		
Form received	Date: 23-7-18	Time: 08:30
Date published to all councillors	Date: 23-7-18	
Call-in deadline	Date: 30-7-18	Time: 17:00